



Application for provisional registration

For overseas-qualified applicants

Profession: Psychology

Part 7 Division 6 of the Health Practitioner Regulation National Law (the National Law)

This form is for overseas-qualified applicants who are relying on one or more of their overseas qualifications to apply for registration as a psychologist in Australia.

Overseas-qualified applicants may be granted provisional registration to enable them to undertake a period of supervised practice in Australia and the National Psychology Exam. Supervised practice requirements will depend on the outcome of the assessment of details provided in this application.

For more information about the assessment process and possible outcomes, including supervised practice requirements, please refer to the information for overseas applicants on our website at www.psychologyboard.gov.au/Registration/Overseas-Applicants. You must complete this application yourself. It may not be completed by someone else on your behalf.

If you have previously held general registration as a psychologist in Australia you are not eligible to use this form. You must use the form *Application for general registration as a psychologist – AGEN-76* form which can be found at www.psychologyboard.gov.au/Registration/Forms.

This form is not for overseas-qualified applicants who have current registration and a current practising certificate which allows them to practise as a psychologist in New Zealand. If you have the legal authority to practise as a psychologist in New Zealand, you are subject to certain entitlements under the *Trans Tasman Mutual Recognition Act 1997* (Cth) and should apply for registration using the form *Application for Trans-Tasman mutual recognition as a psychologist – ATMR-76*, which can be found at www.psychologyboard.gov.au/Registration/Forms.

It is important that you refer to the Psychology Board of Australia's (the Board) registration standards, codes and guidelines before completing this application. These documents can be found at www.psychologyboard.gov.au.



This application will not be considered unless it is complete and all supporting documents have been provided. All academic transcripts and evidence of university enrolment must be original documents and must be sent directly to the Australian Health Practitioner Regulation Agency (Ahpra) by the issuing educational institution.

Any non-English documents must be accompanied by an English language translation. If this form requires you to provide a copy of any document it must be certified as a true copy of the original document. See *Certifying documents* in the *Information and definitions* section of this form.

Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in

accordance with the *Privacy Act 1988* (Cth). The ways the Board and Ahpra may collect, use and disclose your information are set out in the collection statement relevant to this application, available at www.ahpra.gov.au/privacy.

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

Symbols in this form



Additional information

Provides specific information about a question or section of the form.



Attention

Highlights important information about the form.



Attach document(s) to this form

Processing cannot occur until all required documents are received.



Signature required

Requests appropriate parties to sign the form where indicated.



Mail document(s) directly to Ahpra

Requires delivery of documents by an organisation or the applicant.



Stop

You are not eligible to use this form.

Completing this form

- Read and **complete all questions**.
- Ensure that **all pages** and required **attachments** are returned to Ahpra.
- Use a **black** or **blue** pen only.
- Print clearly in **BLOCK LETTERS**
- Place X in **all** applicable boxes: ☒
- DO NOT** send original documents unless specified.



Do not use staples or glue, or affix sticky notes to your application. Please ensure all supporting documents are on A4 size paper.

SECTION A: Personal details



The information items in this section of the application marked with an asterisk (*) will appear on the public register.

1. What is your name and date of birth?

Title* MR ☐ MRS ☐ MISS ☐ MS ☐ DR ☐ OTHER

Family name*

First given name*

Middle name(s)*

Previous names known by (e.g. maiden name)

Date of birth / /



If you have ever been formally known by another name, or you are providing documents in another name, you **must** attach proof of your name change unless this has been previously provided to the Board. For more information, see *Change of name* in the *Information and definitions* section of this form.



2. What are your birth and personal details?

Country of birth

City/Suburb/Town of birth

State/Territory of birth (if within Australia)

VIC

NSW

QLD

SA

WA

NT

TAS

ACT

Sex*

MALE

FEMALE

INTERSEX / INDETERMINATE

Languages spoken fluently other than English (optional)*

SECTION B: Proof of identity

You must provide proof of your identity with this application. Please refer to the *Proof of identity requirements* available at www.ahpra.gov.au/identity.
You **must** provide one document from each category A, B and C, and one document from category D if the document supplied for category B or C does not contain evidence of a current Australian residential address.

3. Are you applying for registration from outside of Australia AND unable to provide evidence from each category?

YES

NO Go to the next question

Attachment required below – then go to Section C: Contact information

You **must** attach a certified copy of a foreign passport (an EU card is not acceptable).
Your certified copy **must** include:

- a certified copy of the identity information page (the photo page), and
- an official English translation of your passport (if your passport is in a language other than English). Please refer to *Translating documents* at www.ahpra.gov.au/translate for further information.

4. Which documents from each category will you provide for proof of identity?

-
- You **must** only use each document once.
- The documents provided **must** meet the following criteria:
- At least **one** document must be in the applicant's current name.
 - Your category B document **must** have a recent photo.
 - All documents **must** be officially translated into English. Please refer to *Translating documents* at www.ahpra.gov.au/translate for further information.
 - If using your passport, a certified copy of the identity information page (the photo page) **must** be provided.
 - All documents **must** be true certified copies of the original. See *Certifying documents* in the *Information and definitions* section of this form for more information.

Choose proof of identity documents to submit: (A document may only be used once for any category)

Documents	Category used:	Documents	Category used:
	A B C		A B C
Australian birth or adoption certificate	<div></div> NA <div></div>	Australian financial institution account	NA NA <div></div>
Australian visa (Foreign passport must be selected as evidence for Category B)	<div></div> NA <div></div>	Australian Medicare card	NA NA <div></div>
ImmiCard	<div></div> NA <div></div>	Australian PAYG payment summary	NA NA <div></div>
Australian citizenship certificate	<div></div> NA <div></div>	Australian motor vehicle registration	NA NA <div></div>
Australian passport	<div></div> <div></div> <div></div>	Australian Taxation Assessment Notice	NA NA <div></div>
Australian motor vehicle licence	NA <div></div> <div></div>	Australian insurance policy	NA NA <div></div>
Foreign passport	NA <div></div> <div></div>	Australian pension/healthcare card	NA NA <div></div>
Australian Working with Children/ Vulnerable People Card	NA <div></div> <div></div>	Category D documents	
Australian firearms or shooter's licence	NA <div></div> <div></div>	A document from Category D is only required if your Category B or C document does not provide evidence of your residential address.	
Australian student ID card	NA <div></div> <div></div>	I have used a Category B or C document that has my current residential address	<div></div>
Intl. or foreign motor vehicle licence	NA <div></div> <div></div>	Australian rate notice	<div></div>
Australian proof of age card	NA <div></div> <div></div>	Current Australian lease or tenancy agreement	<div></div>
Australian government benefits	NA NA <div></div>	Australian utility account	<div></div>
Australian academic transcript	NA NA <div></div>	Australian electoral enrolment card	<div></div>
Australian registration certificate	NA NA <div></div>		

You **must** attach a certified copy of **all** proof of identity documents that you have indicated above.



- download and complete the change of address form *CHDT-00 – Request for change of address details on the register*, or
- log in to your Ahpra account to change your details online.

Provide your current contact details below – place an  next to your preferred contact phone number.

							X
--	--	--	--	--	--	--	---

--	--	--	--	--	--	--	--	--	--	--	--	--

[illegible]

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- your residential address will be recognised as your principal place of practice, and
- the information items marked with an asterisk (*) will appear on the public register as your principal place of practice.

Residential address **cannot**
be a PO Box.

[illegible][illegible][illegible][illegible][illegible]

The information items marked with an asterisk (*) will appear on the public register.

YES ☐

NO ☐ Provide your Australian principal place of practice below

[illegible][illegible][illegible]

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Additional qualification

Title of qualification

Name of institution (University/College/Examining body)

Country

Start date

 /

Completion date

 /

Study progression

☒ Full time ☒ Part time


The Board only accepts original documents about your academic qualifications. You **must** arrange for your institution to send your original academic transcript directly to Ahpra.



You may be asked to provide a copy of the course syllabus or course handbook for each qualification to be assessed, including a list of learning outcomes, assessment tasks and textbooks for each unit studied.



Attach a separate sheet if all details of your psychology qualification do not fit in the space provided.

SECTION E: Qualification components – research and placement



Your qualifications will be assessed against the Board's approved assessment criteria. This includes an assessment of the competencies and/or graduate attributes of your qualifications, which must be substantially equivalent to those of an approved program.

Standards for approved programs are set out in the Australian Psychology Accreditation Council's *Rules for Accreditation & Accreditation Standards for Psychology Courses* available at www.psychologycouncil.org.au.

The coursework completed in your qualifications will be assessed based on the information provided in the academic transcripts and course handbooks. Note you may be required to submit further information to support your application.

11. Have you completed a research project in psychology as part of any of the above qualifications?

YES ☒

Provide the following details for each research project completed

Research project

Title of research project

Degree under which research project was completed

Subject under which research project was completed (as stated on academic transcript)

Word length



You may be asked to provide further information about your research project, including the title page, abstract, contents page and first chapter or introduction (with English language translation).



Attach a separate sheet if all your research project details do not fit in the space provided.

NO ☐ Go to the next question



12. As part of your psychology qualifications, did you complete any supervised placements?



For more information, see *Placement* in the *Information and definitions* section of this form.

YES



Complete the table below

NO



Your qualifications will not be assessed as equivalent to an accredited fifth and sixth year of study.

Go to the next question

Subject for which placement undertaken	Timeframe	Practice site	Number of hours			Supervisor	Supervisor qualifications / registration status
			Total hours of practice	Face-to-face client contact	Supervision (individual and group)		
	Start date MM/YYYYYY						
	End date MM/YYYYYY						
	Start date MM/YYYYYY						
	End date MM/YYYYYY						
	Start date MM/YYYYYY						
	End date MM/YYYYYY						
	Start date MM/YYYYYY						
	End date MM/YYYYYY						



You may be requested to provide certified copies of any evidence of completion of your placement, including supervision reports, supervision logs and/or placement reports (with English language translation).

SECTION F: Other details

13. Has the Australian Psychological Society (APS) assessed your academic qualifications for the purpose of migration to Australia?



This documentation is not a requirement but if provided will be considered as part of the assessment of your qualifications against the assessment criteria established by the Board.

YES



If you have received an APS assessment of your academic qualifications you may wish to attach a certified copy of the assessment outcome letter from the APS.

NO



You do not have to attach an APS assessment. The Board will assess your qualifications.
Go to the next question

14. Are you applying for provisional registration to enable you to undertake a Board-approved higher degree at fifth and sixth year or higher leading to general registration?

YES



NO



Go to Section G: Supervised practice or internships undertaken after formal university qualifications

Information and attachment required below – then go to Section J: Suitability statements

Name of course


Name of university



Evidence of enrolment **must** be sent to Ahpra directly from the university.




SECTION G: Supervised practice or internships undertaken after formal university qualifications

 The Board may grant a reduction in the internship requirements for applicants whose qualifications are considered equivalent to a four or five year accredited sequence of study. For the Board to recognise an applicant's supervised practice as meeting the post-qualification internship requirements, the supervised practice must be undertaken and completed in a manner that is substantially equivalent to a Board-approved internship program as set out in the Board's internship guidelines (see the Board's website).

The supervised practice must have been supervised by a registered or licensed psychologist who formally assessed the core competencies set out in the internship guidelines. The supervised practice should have led to registration or endorsement as a psychologist or membership of a professional psychological body or association.

 If you believe your qualification is equivalent to a six-year Australian accredited sequence, **you do not need to complete this section.** The information can be provided later if necessary.

Timeframe	Practice site	Number of hours			Supervisor	Supervisor qualifications / registration status	Registration body or professional society under which internship completed
		Total hours of practice	Face-to-face client contact	Supervision (individual and group)			
Start date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							
End date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							
Start date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							
End date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							
Start date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							
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Start date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							
End date <input type="text" value="MM"/> <input type="text" value="YY"/> <input type="text" value="YY"/> <input type="text" value="YY"/>							

 Attach a separate sheet if all your internship or supervised practice details do not fit in the space provided.



SECTION H: Work history

15. What is your full practice history?



It is important that you refer to *Curriculum vitae* in the *Information and definitions* section of this form for **mandatory requirements** of the CV. Your curriculum vitae will further inform the Board in relation to your recency of practice and registration history.



You **must** attach to your application a **signed and dated** curriculum vitae that describes your full practice history and any clinical or procedural skills training undertaken.

You **must** declare on your CV the following: "The curriculum vitae is true and correct as at (insert date)."

SECTION I: Registration history

16. Are you currently, or have you previously been, registered as a health practitioner in Australia or overseas?



Registration history only applies if you are currently, or have been previously, registered as a health practitioner.

If you have been registered outside of Australia, the Board requires a Certificate of Registration Status or Certificate of Good Standing from **every** jurisdiction outside of Australia in which you are currently, or have previously been, registered as a health practitioner **during the past five years**.

Certificates **must** be dated within three months of your application being received by Ahpra.

YES ☐

NO ☐ **Go to the next question**

Most recent registration

State/Territory/Country

Profession

Period of registration

 / / to / /

Additional registration

State/Territory/Country

Profession

Period of registration

 / / to / /


If you have been registered outside of Australia, you **must** arrange for original Certificates of Registration Status or Certificates of Good Standing to be forwarded directly from the registration authority to your Ahpra state office.

If your Certificates of Registration Status or Certificates of Good Standing are in a foreign language, Ahpra will arrange for English language translations directly with a NAATI-accredited translator on your behalf. You may be required to pay for the translation of these documents and will be consulted before any translation costs are incurred.

Refer to www.ahpra.gov.au/About-Ahpra/Contact-Us for your Ahpra state office address.



Attach a separate sheet if all your registration history does not fit in the space provided.



SECTION J: Suitability statements



Information required by the Board to assess your suitability for registration is detailed in the following questions. It is recommended that you provide as much information as possible to enable the Board to reach a timely and informed decision.

Please note that registration depends on suitability as defined in the National Law, and the requirements set out in the Board's registration standards. Refer to www.psychologyboard.gov.au/Standards-and-Guidelines for further information.

17. Do you have any criminal history in Australia?



It is important that you have a clear understanding of the definition of criminal history. For more information, see *Criminal history* in the *Information and definitions* section of this form.

YES ☐

NO ☐ **Go to the next question**



You **must** attach a signed and dated written statement (certified) with details of your criminal history in Australia and an explanation of the circumstances.

18. Do you have any criminal history in one or more countries other than Australia?



For more information, see *Criminal history* in the *Information and definitions* section of this form.

If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page.

For a list of approved vendors and further information about ICHC, refer to www.ahpra.gov.au/internationalcriminalhistory.

NO ☐ **Go to the next question**

YES ☐

You are required to:

- obtain an international criminal history check from an approved vendor for each country and provide details below, and
- provide details of your criminal history in a signed and dated written statement.

Country	Check reference number



You **must** attach a separate sheet if the list of overseas countries and corresponding check reference numbers do not fit in the space provided.



You **must** attach the international criminal history check reference page provided by the approved vendor.



You **must** attach a signed and dated written statement (certified) with details of your criminal history in each of the countries listed and an explanation of the circumstances.

19. Are there any countries other than Australia in which you have lived, or been primarily based, for six consecutive months or longer, when aged 18 years or more?



If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page.

For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/internationalcriminalhistory.

NO ☐ **Go to the next question**

YES ☐

You are required to obtain an international criminal history check from an approved vendor for each country and provide details below

Country	Check reference number



You **must** attach a separate sheet if the list of overseas countries and corresponding check reference number does not fit in the space provided.



You **must** attach the international criminal history check reference page provided by the approved vendor.



All applicants must demonstrate English language competency via one of the following pathways:

An evidence requirements guide is available at www.ahpra.gov.au/EnglishLanguageSkills.
Recognised country means one of the following countries:

- Australia
- Canada
- New Zealand
- Republic of Ireland
- South Africa
- United Kingdom
- United States of America.

Combined secondary and tertiary education pathway
 You have carried out and satisfactorily completed:

- at least two years of secondary education that was taught and assessed solely in English in a recognised country, **and**
- tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English in a recognised country.

Extended education pathway
 You have undertaken and satisfactorily completed at least six years' (full-time equivalent) continuous education taught and assessed solely in English, in any of the recognised countries, which includes tertiary qualifications in the profession on which you are relying to support your eligibility for registration under the National Law.

Primary language pathway
With overseas qualification in a non-recognised country
 English is your primary language and you have carried out and satisfactorily completed:

- all of your primary and secondary education taught and assessed solely in English in a recognised country, **and**
- tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English.

English language test pathway
 You have achieved the required minimum scores in one of the approved English language tests and meet the requirements for test results specified in the Board's *English language skills registration standard*.

20. Which one of the English language competency pathways do you meet?

Ahpra may verify the information you provide below.
 For more information, see *English language skills* in the *Information and definitions* section of this form.

If a qualification that was relied on for registration is not an approved program of study, you **must** provide confirmation that the course was taught and assessed solely in English. A list of approved programs of study is available at www.ahpra.gov.au/Education/Approved-Programs-of-Study.

Combined secondary and tertiary education pathway ☐ **Provide details of secondary and tertiary education in the table below, then go to question 24**

Extended education pathway ☐ **Provide details of secondary, vocational and tertiary education in the table below, then go to question 24**

Primary language pathway ☐ This is a declaration that English is your primary language
Provide details of primary, secondary and tertiary education in the table below, then go to question 24

English language test pathway ☐ **Go to question 21**

Complete the following table of education carried out in chronological order (earliest to most recent):

Timeframe	Level of education	Program name <i>If applicable</i>	Education institution <i>Specify name and address</i>	Recognised country <i>If applicable</i>	Study status
Study commenced: MM/YYYYY	<input type="checkbox"/> Primary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada	<input type="checkbox"/> Full-time
	<input type="checkbox"/> Secondary			<input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland	<input type="checkbox"/> Part-time
Study completed: MM/YYYYY	<input type="checkbox"/> Vocational			<input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom	
	<input type="checkbox"/> Tertiary			<input type="checkbox"/> United States	
Study commenced: MM/YYYYY	<input type="checkbox"/> Primary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada	<input type="checkbox"/> Full-time
	<input type="checkbox"/> Secondary			<input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland	<input type="checkbox"/> Part-time
Study completed: MM/YYYYY	<input type="checkbox"/> Vocational			<input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom	
	<input type="checkbox"/> Tertiary			<input type="checkbox"/> United States	
Study commenced: MM/YYYYY	<input type="checkbox"/> Primary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada	<input type="checkbox"/> Full-time
	<input type="checkbox"/> Secondary			<input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland	<input type="checkbox"/> Part-time
Study completed: MM/YYYYY	<input type="checkbox"/> Vocational			<input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom	
	<input type="checkbox"/> Tertiary			<input type="checkbox"/> United States	

Please attach a separate sheet with any additional details of your education that do not fit in the space provided above.
 If the transcript you arrange for your institution to send directly to Ahpra at **question 9** does not confirm that the course was taught and assessed solely in English, you **must** arrange for a letter in the required form to be provided directly to Ahpra by the education provider confirming that the course was taught and assessed solely in English.

21. Were your results from the English language tests obtained in one or two sittings?

In certain circumstances, you can use English language test results from a maximum of two test sittings in a **six month period**. For more information, refer to the Board's *English language skills registration standard*.

One sitting ☐ **Provide date of test below, then go to the next question and complete details for one sitting**

Two sittings ☐ **Provide dates below, then go to the next question and complete details for both sittings**

Sitting one

Sitting two

Provide reference number(s) for the test(s) you are relying on and attach a copy of your test results.



25. Do you have an impairment that detrimentally affects, or is likely to detrimentally affect, your capacity to practise the profession?



For more information, see *Impairment* in the *Information and definitions* section of this form.

YES ☐

NO ☐



You **must** attach to this application details of any impairments and how they are managed.

26. Do you meet the Board's recency of practice requirements?



To meet the Board's *Recency of practice registration standard*, you must have completed one of the following:

- completed a minimum of 250 hours of practice as a registered psychologist or a provisional psychologist (or equivalent for overseas practice) within the previous five years, or
- successfully completed a Board-approved program of study within the past five years, or
- successfully completed a Board-approved internship or other period of Board-approved supervised practice within the past five years.

If you don't meet this standard, you will be required to provide information to help the Board make a decision about your application. For more information see, *Recency of practice* in the *Information and definitions* section of this form.

YES ☐

NO ☐



You **must** attach evidence of your practice history that includes:

- your detailed practice history, including when you last practiced, and
- a plan for re-entry to practice. Refer to the Board's Policy for recency of practice requirements for details on what this plan should entail, found online at www.psychologyboard.gov.au/Standards-and-Guidelines/Codes-Guidelines-Policies.

27. Is your registration in any profession currently suspended or cancelled in Australia (under the National Law or a corresponding prior Act) or overseas?

YES ☐

NO ☐



You **must** attach to this application details of any registration suspension or cancellation.

28. Have you previously had your registration cancelled, refused or suspended in Australia (under the National Law or a corresponding prior Act) or overseas?

YES ☐

NO ☐



You **must** attach to this application details of any cancellation, refusal or suspension.

29. Has your registration ever been subject to conditions, undertakings or limitations in Australia (under the National Law or a corresponding prior Act) or overseas?

YES ☐

NO ☐



You **must** attach to this application details of any conditions, undertakings or limitations.

30. Are you disqualified from applying for registration, or being registered, in any profession in Australia (under the National Law, a corresponding prior Act or a law of a co-regulatory jurisdiction), or overseas?



Co-regulatory jurisdiction means a participating jurisdiction (of the National Law) in which the Act applying (the National Law) declares that the jurisdiction is not participating in the health, performance and conduct process provided by Divisions 3 to 12 of Part 8 (of the National Law).

YES ☐

NO ☐



You **must** attach to this application details of any disqualifications.

31. Have you been, or are you currently, the subject of conduct, performance or health proceedings whilst registered under the National Law, a corresponding prior Act, or the law of another jurisdiction in Australia or overseas, where those proceedings were not finalised?

YES ☐

NO ☐



You **must** attach to this application details of any conduct, performance or health proceedings.



SECTION K: Obligations, consent and declaration



Before you sign and date this form, make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the *Information and definitions* section of this form.

Obligations of registered health practitioners

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

Continuing professional development

1. A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

Professional indemnity insurance arrangements

2. A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner's practice of the profession.
3. A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner's practice of the profession.
4. A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

Notice of certain events

5. A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event.
Relevant event means—
 - a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more; or
 - b) the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
 - c) appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner's practice of the profession; or
 - d) the practitioner's right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner's conduct, professional performance or health; or
 - e) the practitioner's billing privileges are withdrawn or restricted under the *Human Services (Medicare) Act 1973* (Cth) because of the practitioner's conduct, professional performance or health; or
 - f) the practitioner's authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
 - g) a complaint is made about the practitioner to the following entities—
 - (i) the chief executive officer under the *Human Services (Medicare) Act 1973* (Cth);
 - (ii) an entity performing functions under the *Health Insurance Act 1973* (Cth);
 - (iii) the Secretary within the meaning of the *National Health Act 1953* (Cth);
 - (iv) the Secretary to the Department in which the *Migration Act 1958* (Cth) is administered;
 - (v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners.
 - h) the practitioner's registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

Change in principal place of practice, address or name

6. A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board—
 - a) a change in the practitioner's principal place of practice;
 - b) a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;
 - c) a change in the practitioner's name.

Employer's details

7. A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information—
 - a) information about whether the practitioner is employed by another entity;
 - b) if the practitioner is employed by another entity—
 - (i) the name of the practitioner's employer; and
 - (ii) the address and other contact details of the practitioner's employer.
8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.



Consent to nationally coordinated criminal history check

I consent to Ahpra and the National Board, at any time during the next 12 months, obtaining a written report about my criminal history through a nationally coordinated criminal history check. I acknowledge that:

- Ahpra and the National Boards may obtain a written report about my criminal history at any time during the next 12 months
- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the National Board
- my personal information currently held by Ahpra and from this form will be provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known
- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth)
- my identity information provided with this application will be enrolled with Ahpra and used by Ahpra and the National Board when obtaining a written report about my criminal history at any time during the next 12 months
- if I have not provided any identity information with this application, and Ahpra needs to obtain a written report about my criminal history at any time during the next 12 months, I will provide the required identity information when requested by Ahpra
- Ahpra may validate documents in support of this application, or that I provide when requested at any time during the next 12 months, as evidence of my identity at any time during the next 12 months
- if and when this application for renewal of registration is granted, Ahpra may obtain a written report about my criminal history at any time during the next 12 months for the purpose of:
 - a) checking a statement made by me in this application for renewal,
 - b) an audit carried out by the National Board,
 - c) assessing my ongoing suitability to hold health practitioner registration, including if a complaint is made about me to Ahpra, or
 - d) considering an application made by me about my health practitioner registration, and
- I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.

Declaration

I **declare** that:

- the statements made, and any documents provided, in support of this application are true and correct, and
- I am the person named in this application and in any documents provided.

I make this declaration in the knowledge that a false declaration amounts to a contravention of the National Law and may lead to refusal of registration or health, conduct or performance action under the National Law.

I **confirm** that if I advertise any of my services or my business, the advertising* complies with section 133 of the National Law and the National Board's Advertising Guidelines as it:

- Is not false, misleading or deceptive or likely to be misleading or deceptive
- does not offer a gift, discount or other inducement without stating the terms and conditions of the offer
- does not use testimonials or purported testimonials about the service or business
- does not create an unreasonable expectation of beneficial treatment, and
- does not directly or indirectly encourage the indiscriminate or unnecessary use of my services.

*For information about advertising obligations please see the advertising resources page on:

<https://www.ahpra.gov.au/Publications/Advertising-hub.aspx>

I **acknowledge** that:

- the National Board may validate documents provided in support of this application as evidence of my identity
- failure to complete all relevant sections of this application for renewal of registration and to enclose all supporting documentation may result in this application not being accepted
- notices required under the National Law and other correspondence relating to my application for renewal of registration will be sent to me electronically to me via my nominated email address
- Ahpra uses overseas cloud service providers to hold, process, and maintain personal information where this is reasonably necessary to enable Ahpra to perform its functions under the National Law. These providers include Salesforce, whose operations are located in Japan and the United States of America.

I **undertake** to comply with the all relevant legislation and National Board registration standards, codes and guidelines.

I **understand** that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

Signature of applicant



SIGN HERE

Name of applicant

Date

 / /



SECTION L: Payment

You are required to pay BOTH an application fee and a registration fee.

Use the table below to select your registration fee. Your registration fee depends on your principal place of practice, as applicants whose principal place of practice is New South Wales are entitled to a rebate from the NSW Government.

Overseas assessment fee: <div>\$718</div>	+	Registration fee: <div>\$ INSERT FEE</div> <table border="1"> <tr> <td>Registration fee</td> <td>\$436</td> </tr> <tr> <td>Registration fee for NSW applicants</td> <td>\$350</td> </tr> </table>	Registration fee	\$436	Registration fee for NSW applicants	\$350	=	Amount payable: <div>\$ INSERT FEE</div> <p>Applicants must pay 100% of the stated fees at the time of submitting the application.</p>
Registration fee	\$436							
Registration fee for NSW applicants	\$350							



Registration period

The annual registration period for provisional psychologists is **12 months**.
If your application is approved you will be registered for **12 months from the date of approval**.

Refund rules

The overseas assessment fee is non-refundable. The registration fee will be refunded if the application is not approved.

32. Please complete the credit/debit card payment slip below.

Credit/Debit card payment slip – please fill out

Amount payable

\$

Visa or Mastercard number

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Expiry date

M	M	/	Y	Y
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Name on card

Cardholder's signature

SIGN HERE



SECTION M: Checklist

Have the following items been attached or arranged, if required.

Additional documentation		Attached
Question 1	Evidence of a change of name	<input type="checkbox"/>
Question 3	A certified copy of a foreign passport	<input type="checkbox"/>
Question 4	Certified copies of all documents that provide sufficient evidence of your identity	<input type="checkbox"/>
Question 10	Original transcripts for all your relevant qualifications must be sent directly to Ahpra by the issuing institution	<input type="checkbox"/>
Question 10	A separate sheet with your additional psychology qualifications details	<input type="checkbox"/>
Question 11	A separate sheet with your additional details of your completed research projects	<input type="checkbox"/>
Question 13	A certified copy of the assessment of your overseas qualification from the APS (not a requirement)	<input type="checkbox"/>
Question 14	Evidence of enrolment must be sent to Ahpra	<input type="checkbox"/>
Section G	A separate sheet with your additional internship or supervised practice details	<input type="checkbox"/>
Section 15	Your curriculum vitae	<input type="checkbox"/>
Question 16	Certificate of Registration Status or Certificate of Good Standing has been requested from relevant authority	<input type="checkbox"/>
Question 16	A separate sheet with additional registration details	<input type="checkbox"/>
Question 18	A signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances	<input type="checkbox"/>
Question 19	A separate sheet of additional overseas countries with criminal history and corresponding ICHC reference number	<input type="checkbox"/>
Question 19	A signed and dated written statement with details of your criminal history outside Australia and explanation of the circumstances	<input type="checkbox"/>
Questions 19 & 20	ICHC reference page provided by the approved vendor	<input type="checkbox"/>
Question 20	A separate sheet of additional overseas countries lived in and corresponding ICHC reference number	<input type="checkbox"/>
Question 21	A separate sheet with any additional education details	<input type="checkbox"/>
Question 21	Transcript(s)/letter(s) from education provider confirming that your course was taught and assessed solely in English	<input type="checkbox"/>
Question 23	Copy of your English language test results	<input type="checkbox"/>
Question 24	Certified copy of your English language test results	<input type="checkbox"/>
Question 24	Evidence of continuous employment as a registered health practitioner in a recognised country where English was the primary language of practice and/or continuous enrolment in an approved program of study	<input type="checkbox"/>
Question 25	A separate sheet with details of why you do not commit to meet the Board's PII registration standard	<input type="checkbox"/>
Question 26	A separate sheet with your impairment details	<input type="checkbox"/>
Question 27	A separate sheet with your current suspension or cancellation details	<input type="checkbox"/>
Question 28	A separate sheet with you previous cancellation, refusal or suspension details	<input type="checkbox"/>
Question 29	A separate sheet with your conditions, undertakings, or limitations details	<input type="checkbox"/>
Question 30	A separate sheet with your disqualification details	<input type="checkbox"/>
Question 31	A separate sheet with your conduct, performance or health proceedings	<input type="checkbox"/>
Payment		
	Overseas assessment fee	<input type="checkbox"/>
	Registration fee	<input type="checkbox"/>

Please post this form with payment and required attachments to:

Ahpra
GPO Box 9958
Sydney NSW 2001

You may contact Ahpra on
 1300 419 495 or you can lodge an enquiry
 at www.ahpra.gov.au



Information and definitions

CERTIFYING DOCUMENTS

DO NOT send original documents unless specified.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at www.ahpra.gov.au/registration/registration-process
- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit www.ahpra.gov.au/certify.aspx
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted in hard copy by mail or in person (not by fax, email, etc). Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at www.ahpra.gov.au/certify.aspx.

CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- standard marriage certificate (ceremonial certificates will not be accepted)
- deed poll, or
- change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.

CRIMINAL HISTORY

Criminal history includes the following, whether in Australia or overseas, at any time:

- every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and
- every charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made.

The Board will decide whether a health practitioner's criminal history is relevant to the practice of the profession.

You are not required to obtain or provide your Australian criminal history report, Ahpra will obtain this check on your behalf. You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.psychologyboard.gov.au/Standards-and-Guidelines.

ENGLISH LANGUAGE SKILLS

To be eligible for registration you **must** be able to provide evidence of English language skills that meet the Board's *English language skills registration standard* which can be found at

www.psychologyboard.gov.au/Standards-and-Guidelines.

IMPAIRMENT

Impairment means a physical or mental impairment, disability, condition, or disorder (including substance abuse or dependence) that **detrimentially affects or is likely to detrimentally affect your capacity to practise the profession.**

The National Law requires you to declare any impairments at the time of application. If you have an impairment, you will need to provide details of the impairment and how it is managed.

PLACEMENT

Placement means the supervised professional practice of psychology undertaken within a workplace setting (including any clinic or other service operated by the Education Provider) where psychological services are provided to clients as part of a Program of Study, that is, as part of a formal university qualification. The placement must have been supervised and assessed by a registered/licensed psychologist, resulting in a mark being awarded.

PRACTICE

Practice means any role, whether remunerated or not, in which you use your skills and knowledge as a health practitioner in your profession. Practice is not restricted to the provision of direct clinical care. It also includes using professional knowledge in a direct non-clinical relationship with clients, working in management, administration, education, research, advisory, regulatory or policy development roles, and any other roles that impact on safe, effective delivery of services in the profession.

PROFESSIONAL INDEMNITY INSURANCE (PII)

You must have PII, or some alternative form of indemnity cover that complies with the Board's registration standard, for all aspects of your practice, in all locations in Australia. Initial registration and annual renewal of registration requires a declaration that you will be covered for all aspects of practice for the whole period of the registration. You may be covered by your Australian employer's PII—you will need to confirm this with your employer.

For more information, view the complete registration standard online at www.psychologyboard.gov.au/Standards-and-Guidelines.

REGENCY OF PRACTICE

In accordance with the *Recency of practice registration standard* an individual must, at the time the application for registration or renewal of registration is made, be able to demonstrate that he or she has practised as a registered psychologist or provisional psychologist for a minimum of 250 hours in the past five years.

Individuals who have successfully completed a Board-approved program of study or Board-approved supervised practice program within the past five years will meet the *Recency of practice registration standard*.

Practitioners who do not meet the recency of practice requirements may be required to undertake remedial action in order to be eligible to renew their registration. Additional guidance on remedial action to meet recency of practice requirements is included in the *Policy for recency of practice requirements*.

For more information, view the *Recency of practice registration standard* and the *Policy for recency of practice requirements* online at

www.psychologyboard.gov.au/Standards-and-Guidelines

TRANSLATING DOCUMENTS

For documents translated in Australia, the translator must be accredited by the National Accreditation Authority for Translators and Interpreters (NAATI), see www.naati.com.au. For documents translated overseas, see www.fit-ift.org for a list of authorities who provide certified translations.

Translations prepared by people familiar with the language of origin, including relatives, friends, acquaintances or other volunteer agencies will not be accepted. For more information, please refer to *Translating documents* at www.ahpra.gov.au/translate.