



## Progress report

Type: **4+2 internship program**

Profession: **Psychology**

This form is to be completed by the principal supervisor, in discussion with the provisional psychologist, at the end of each six month reporting period. In completing this form it is essential that you refer to the *Guidelines for the 4+2 internship program* and the approved internship program plan.

Progress reports signed by the principal supervisor and the provisional psychologist and must be submitted to the Psychology Board of Australia (the Board) within 28 days of the end of each six month reporting period. Hours of supervised practice may not be recognised for late reports.

A progress report is not required at the end of the internship if the provisional psychologist will submit their *Application for general registration- AGEN-76* and *Final assessment of competence -PPAC-76* within 28 days after the due date of the six month report.

### 1. What are the provisional psychologist's details?

Name

Registration number

           

Email

### 2. What are the supervisor's details?

#### Principal supervisor's details

Name

Registration number

           

Email

#### Secondary supervisor's details

Name

Registration number

           

Email

## SECTION A: Practice, supervision and professional development

### 3. What is the purpose of this report?

- ☒ 6 month progress report
- ☒ 12 month progress report
- ☒ 18 month progress report
- ☒ 24 months progress report
- ☒ Other progress report

Number of months

#### Commencement date of reporting period

i.e. the date after the last progress report was submitted, or the date the internship started if this is the first progress report

#### Conclusion date of reporting period



#### 4. Have there been any changes to the supervision arrangements during this reporting period?

i.e. changes to secondary supervision arrangements, location of supervisor, amount of supervision provided in person/remotely

YES ☒

NO ☐

Please provide details

#### 5. What are the details of the current approved workplace(s)?

Name of organisation	Hours of work per week

#### 6. How many hours of the internship has the provisional psychologist completed?

	Hours this period	Cumulative hours
<b>Hours of direct client contact</b> Psychological assessment, psychological intervention/prevention <ul style="list-style-type: none"> <li>Real clients</li> </ul>		
<ul style="list-style-type: none"> <li>Simulated clients</li> </ul>		
<b>Hours of client-related activity</b> Including reading and researching to assist problem formulation, diagnosis, case consultation, reporting etc. <ul style="list-style-type: none"> <li>Include any simulated client related activity.</li> <li>Do not include supervision or professional development activities.</li> <li>Record them below.</li> </ul>		
<b>Hours of supervision</b> Include all supervision hours including direct observation, short supervision sessions and phone supervision here as well as broken down below. <ul style="list-style-type: none"> <li>Principal supervisor – individual supervision</li> </ul>		
<ul style="list-style-type: none"> <li>Secondary supervisor(s) – individual supervision</li> </ul>		
<ul style="list-style-type: none"> <li>Group supervision (principal or secondary)</li> </ul>		
<b>Hours of professional development</b>		
<b>TOTAL HOURS</b>		

#### 7. Additional details about the supervision hours

	No. of sessions	Total hours/mins
<b>Direct observation of the provisional psychologist by a supervisor</b> Real client sessions (not simulated practice) for this reporting period only. Record just the numbers of sessions here, regardless of how long each session was; include the total hours of supervision via direct observation into the supervision totals above at question 6 Hours of supervision.		
Assessment sessions		
Intervention sessions		
	This period	Cumulative over the internship
Telephone supervision hours		
Short supervision hours		
Indirect supervision hours		


**8. How many case reports have been:**

	This period	Cumulative over
Satisfactorily completed and reviewed by the principal supervisor		
Submitted to the Board and accepted as satisfactory		

**9. Progress towards developing the professional competencies**

Supervisor's comments on the provisional psychologist's progress towards achieving competency in each of the professional competencies of the internship program.

Applies and builds scientific knowledge of psychology to inform safe and effective practice

Practices ethically and professionally

Exercises professional reflexivity, purposeful and deliberate practice and, self-care

Conducts psychological assessments

Conducts psychological interventions

Communicates and relates to others effectively and appropriately



Demonstrates a health equity and human rights approach when working with people from diverse groups

Demonstrates a health equity and human rights approach when working with Aboriginal and Torres Strait Islander Peoples, families and communities

#### 10. Supervisor's general comments on progress

May include any outstanding achievements, any problems and limitations, and any other aspects of this supervision reporting period relevant to the development of competencies.

#### 11. Provisional psychologist's general comments on progress

## SECTION B: Signatures

I, [name of principal supervisor]

declare that the information contained in the attached supervision report about the work of

[name of provisional psychologist]

is true and correct.

Date

 /  / 

Principal supervisor signature



SIGN HERE

Date

 /  / 

Provisional psychologist signature



SIGN HERE



**Do not email this form.**

Please submit this completed form and supporting evidence using the Online Upload Service at [www.ahpra.gov.au/registration/online-upload](http://www.ahpra.gov.au/registration/online-upload).  
You may contact Ahpra on 1300 419 495